

E-Safety Policy

For Primary Schools in Wales (ERW Region)

1. Statement of Intent

The school recognises the importance of internet and digital technologies in teaching, learning and administration, while also acknowledging potential risks. This policy ensures pupils, staff and other users can use technology safely, responsibly, and in line with Welsh Government expectations for digital resilience. It applies to all digital devices and online activity connected with the school, on-site or remotely.

2. Roles and Responsibilities

- Governing Body: Approves and monitors implementation of the policy.
- Headteacher: Ensures implementation and reporting to governors.
- Designated Safeguarding Lead (DSL): Includes online safety within safeguarding.
- ICT/E-Safety Coordinator: Oversees day-to-day e-safety and supports staff/pupil training.
- All Staff: Follow the policy, model safe behaviour, and report concerns.
- Pupils: Use technology responsibly and report issues.
- Parents/Carers: Support safe use at home and reinforce school guidance.

3. Education and Curriculum

E-safety is embedded across the curriculum and taught explicitly in Computing, PSHE and Well-being. Pupils learn how to stay safe online, protect personal information, and respect others. Staff receive regular training to stay informed about current risks and best practice. Parents are engaged through workshops, newsletters, and Hwb resources.

4. Acceptable Use

Clear Acceptable Use Agreements (AUAs) are in place for pupils, staff, and parents/carers.

- Pupils agree to use school technology responsibly and report inappropriate content.
- Staff adhere to professional guidelines when using digital devices or social media.
- Parents support responsible online behaviour at home.

5. Technical and Infrastructure Safeguards

The school ensures filtered and monitored internet access through ERW/LA services. All devices and data are managed securely, with staff responsible for following data protection and GDPR requirements. Remote and home learning follow approved platforms with appropriate supervision.

6. Managing Incidents and Reporting

Incidents involving online safety breaches, cyberbullying, or misuse are logged and investigated. Pupils, staff, and parents know how to report concerns to the DSL. Serious issues are escalated to external agencies such as CEOP or the Local Authority Designated Officer.

7. Parental and Community Involvement

Parents are supported through e-safety information sessions, newsletters, and signposting to resources such as Hwb, ThinkUKnow, and Internet Matters. The school encourages open dialogue between home and school about online behaviour.

8. Policy Review

This policy will be reviewed annually, or sooner if technological or legislative changes occur. The review will involve staff, governors, pupils, and parents, and reference the 360 Safe Cymru self-review tool.

9. Linked Policies

- Safeguarding and Child Protection Policy
- Behaviour and Anti-Bullying Policy
- Data Protection/GDPR Policy
- Social Media and Mobile Device Policy
- Acceptable Use Agreements (Pupils, Staff, Parents)